CENTRAL OKLAHOMA ASSOCIATION OF LEGAL ASSISTANTS

REGISTRATION FORM

On **Friday, November 13th, we will be holding our Fall Seminar and Business Meeting both at Crowe & Dunlevy Law Firm,** located in the **Braniff Building at 324 N. Robinson Avenue, Suite 100, Oklahoma City, OK 73102**. We are holding **both in-person and via Teams starting at 12:30 p.m.** The Fall Seminar will offer 3 hours of CLE and 3 door prizes. Below are the speakers we have lined up for you:

12:30-1:00 **Annual Business Meeting**

1:00-1:15 **Fall Seminar Introduction**

1:15-2:15 **Toni Ellington, SHRM-SCP, Director - Senior Managing Counsel**
Topic – Ethical Issues for Paralegals and Legal Professionals: In Person, Online, and in the AI World
Paycom

2:30-3:30 **Jared Bulmer, Financial Advisor**
Topic – The Best Time to Plant a Tree
Bulmer Financial Group

3:45-4:45 **Misty Murray, Owner/CEO, Arrow Consultants, LLC**
Topic – The Innovative Paralegal: Working Smarter with Microsoft 365
Arrow Consultants, LLC

Cost for Seminar:
Current COALA Members: $75.00
Non-Members and Guests: $85.00
Legal Assistant Students: $50.00
Attendance via Zoom: $75.00

PLEASE MAKE YOUR RESERVATIONS/CANCELLATIONS
no later than 2:00 p.m. on Wednesday, November 11, 2026, to:

Misty Shirley at mshirley@okpublicfinancelaw.com

I wish to make ____ reservation(s) I am attending: _____ in person _____ via ZOOM.

NAME: _____

EMPLOYER: _____

MAILING ADDRESS: _____

COALA MEMBER *(PLEASE CHECK ONE)*: _____ YES _____ NO

ATTORNEY / GUEST(S): _____

LEGAL ASSISTANT / PARALEGAL STUDENT ATTENDING: _____